



Fifth Avenue Committee
Our Community. Our Future.

Job Description **Lead Tenant Organizer**

Status: Non-Exempt

Unit: Organizing & Advocacy

Position: Full-time, 35 hrs/week

Fifth Avenue Committee (FAC), is a nationally recognized South Brooklyn based, non-profit comprehensive community development corporation and NeighborWorks America member formed in 1978 whose mission is to advance economic and social justice by building vibrant, diverse communities where residents have genuine opportunities to achieve their goals as well as shape the community's future. FAC works to transform the lives of over 5,500 low and moderate income New Yorkers annually so that we can all live and work with dignity and respect while making our community more equitable, sustainable, inclusive and just.

To achieve our mission FAC develops and manages affordable housing and community facilities, creates economic opportunities and ensures access to economic stability, organizes residents and workers, offers student centered adult education, and combats displacement caused by gentrification. In addition to our grassroots neighborhood work, we are actively involved in broader coalitions and campaigns.

Responsibilities:

Working closely with FAC colleagues, FAC's affiliate Neighbors Helping Neighbors, and partners of the [Stabilizing NYC](#) initiative, the Lead Tenant Organizer will organize low and moderate income Brooklyn tenants living in multi-family properties that are facing poor conditions and/or risk of displacement due to a number of factors including buildings owned by or suspected of being owned by Predatory Equity (PE) firms. The organizer will do building outreach, education, and support the organization of tenant associations to win better housing conditions, address landlord harassment and to stabilize their housing. Working with partner organizations and legal service providers, the Lead Tenant Organizer will help to inform strategy, propose policies and/or identify potential impact litigation opportunities as part of broader organizing efforts to address the needs of low- and moderate-income tenants living multi-family properties that are at risk. The Lead Tenant Organizer will also provide one on one advocacy for tenants and/or refer tenants for services, as needed. The Tenant Organizer must be available some evenings to accommodate outreach and organizing during nonworking hours.

Duties include:

- Door to door tenant outreach in multi-family properties that are facing poor conditions and/or risk of displacement to engage and organize tenants.
- Facilitating tenant association meetings in buildings & training tenants to take on leadership roles within their buildings
- Supporting tenant leadership development.
- Working with partner organizations and coalitions, such as Stabilizing NYC and legal partners, to plan relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.

- Mobilizing tenants in Brooklyn to take active roles in the local, borough and citywide campaigns and attend relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.
- Representing FAC & FAC affiliate, Neighbors Helping Neighbors (NHN), at relevant meetings with elected officials, partners, coalitions and at events, as assigned.
- Providing one on one advocacy for tenants in multi-family properties that are facing poor conditions and/or at risk of displacement, as needed. Referring internally to FAC or NHN or externally to partners for relevant eviction prevention assistance and/or housing/legal counseling assistance, as needed.
- Inputting data and maintain case files accurately and timely as required.
- Perform administrative functions to ensure contract and grant compliance.
- Participating in unit and staff meetings and trainings.
- Provide task supervision to interns and volunteers, as needed.
- Other responsibilities as assigned.

Qualifications:

- Minimum 2-3 years of experience in tenant organizing and base-building or working in coalition on a campaign is required.
- Strong knowledge of NYC housing regulations and dynamics required.
- Excellent interpersonal and problem-solving skills.
- Enthusiasm and respect for racial, ethnic, and economic diversity.
- Experience working with low-income populations is required.
- Strong writing, data management, administrative and computer skills required (Word, Excel, Access, Salesforce).
- Demonstrated appreciation for link between individual advocacy and community organizing.
- Bi-lingual in English and Spanish preferred.
- Commitment to FAC's mission of racial, economic, and social justice and building local power within the context of a locally accountable community development corporation.

Compensation:

\$48k-52k annually - commensurate with experience. Excellent benefits package including full health and dental insurance (following a 90-day waiting period), group life insurance, accrued paid time off and access to retirement savings and flexible spending plans.

To Apply:

E-mail cover letter with resume and salary requirements with "FAC Lead Tenant Organizer" in the subject line by **April 30th, 2021** to:

Fifth Avenue Committee, Inc.
 Attn: Lead Tenant Organizer
 621 DeGraw Street
 Brooklyn NY 11217
jobs@fifthave.org

Please, no phone calls!

*Women and people of color and local residents are strongly encouraged to apply.
 FAC is an equal opportunity employer (EEO).*