

Position Title: Evaluation Coordinator

Organization: Good Old Lower East Side, Inc.

Good Old Lower East Side (GOLES) is a community based organization dedicated to keeping people in their homes and community since 1977. GOLES serves the residents of the Lower East Side through community organizing, direct services, coalition building, community education, and participatory research.

GOLES seeks an experienced professional to serve as its first Evaluation Coordinator. This new role will be in charge of designing and implementing a coordinated and comprehensive strategy for measuring GOLES' impact and reach and helping identify areas of untapped opportunity. To this end, the evaluation Coordinator will develop long-term strategy to integrate data collection and program evaluation to assess and improve GOLES' overall impact and design and oversee its adoption at all levels of the organization.

Specific responsibilities and duties include:

- Assessing GOLES existing data capture and devising ways to systematize and improve it.
- Canvassing evaluation best practices and expectations among practitioners and funders, and incorporating these at all levels of the organization.
- Implementing and managing internal systems for conducting ongoing outcomes measurement.
- Engaging GOLES clients and members in program evaluation.
- Working with staff to develop user-friendly ways to incorporate data capture into their work.
- Engaging and managing database and other consultants, as necessary.
- Managing data collection through Salesforce. Either independently or with a consultant, designing the customization of Salesforce for additional and/or more effective data collection.
- Align data management and evaluation with GOLES' programmatic and fundraising objectives.
- Disseminating and evaluation findings both internally and externally, as appropriate.

Qualifications:

- Demonstrated commitment to social, economic, and racial justice.
- Degree in Data Analysis, Evaluation, Public Policy, Social Work, or related field.
- Three or more years designing and conducting quantitative and qualitative research.
- Experience working in a community-based organization.
- Advanced command of Salesforce (strongly preferred).
- Ability to work independently and as part of a team.

To apply:

Please email your resume and a cover letter detailing your interest to Info@goles.org, with the subject "Evaluation Coordinator." Due to high volume of applicants, GOLES will respond ONLY to applicants who are selected to be interviewed. Please do not call or email to inquire about your application status. GOLES is an Equal Opportunity Employer.