

# COMMUNITY ORGANIZER

## JOB DESCRIPTION

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### **Agency Description:**

IMPACCT Brooklyn is a dynamic neighborhood-based organization. We combine community organizing tenant and homeowner services, affordable housing development and management, and economic development to improve Brooklyn.

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### **Job Description:**

IMPACCT Brooklyn is seeking a passionate Community to work with our team on housing and tenant rights campaigns with a particular focus on organizing tenants in distressed, overleveraged and rent regulated buildings as necessary and developing leaders to work on the preservation of affordable units. Other tasks include one on one tenant counseling, leadership development and base-building, as well as maintaining a property database.

The organizer will work within existing coalitions and with the IMPACCT Brooklyn Leadership Group. This position will report to the Lead Organizer.

### **Key Responsibilities Include:**

- Organize tenant associations to advocate for, preserve and protect tenants in rent regulated buildings which are at risk.
- Door to door tenant outreach to properties that are facing poor conditions and/or whose tenants are at risk of displacement, to engage and organize tenants.
- Work with a network of residents and active tenant associations to preserve affordable housing,
- Collaborate with other local and city-wide organizations to advocate for solutions to the loss of affordable housing.
- Inputting data and maintain case files accurately and timely as required.
- Mobilizing tenants in Brooklyn to take active roles in the local, borough and citywide and/or state-wide campaigns and attend relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.
- Oversee volunteers.

### **Skills & Competencies:**

- Associate Degree or minimum of 2 years organizing experience
- Bachelor's Degree preferred
- Experience working with campaigns a plus
- Excellent oral and written communication skills
- Computer literate
- Ability to relate to and motivate people from diverse backgrounds
- Commitment to social change and community empowerment
- Willingness to work evenings and some weekend hours
- Familiarity with Brooklyn and/or housing issues preferred
- Spanish strongly preferred

### **WORK ENVIRONMENT**

This job operates in a professional office environment and remotely. This role routinely uses standard office equipment such phones, photocopiers, filing cabinets and fax machines.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Prolonged periods of sitting at a desk and working on a computer. While performing the duties of this job, the employee required to be active, including standing, walking in the outside elements, hear, bending, lifting and/or arranging office products and supplies and may require employee to periodically climb stairs.

The employee may be required to travel to other facilities.

**POSITION TYPE AND EXPECTED HOURS OF WORK**

This is a full-time non-exempt position (35hrs a week) and hours of work and days are Monday through Friday, 9:00 a.m. to 5 p.m. and as needed for evenings and weekends. Flexible hours considered.

**Compensation:** Commensurate with experience; Health, Dental, EAP, PTO and other fringe benefits

**If interested, please send resume and cover letter indicating salary requirements to:**

Email: [resumes@impacctbk.org](mailto:resumes@impacctbk.org)

PLEASE INDICATE “COMMUNITY ORGANIZER” ON SUBJECT LINE

**IMPACCT Brooklyn and its affiliates are Equal Opportunity Employers**

IMPACCT Brooklyn is leader in community-based development work for 55+ years. As a comprehensive community development corporation, in addition to housing development, IMPACCT Brooklyn provides economic mobility programs and services in support of residents and small businesses including: community organizing, homeowner counseling & foreclosure prevention, financial capacity building and merchant services