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## Northwest Bronx Community and Clergy Coalition

103 East 196th Street

Bronx, NY 10468

Phone: 718-584-0515

[www.northwestbronx.org](http://www.northwestbronx.org)

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### **NORTHWEST BRONX COMMUNITY & CLERGY COALITION SEEKS ORGANIZING DIRECTOR**

The Northwest Bronx Community and Clergy Coalition (NWBCCC) is a 47-year old grassroots member-led community-based organization that unites individuals and institutions to fight for racial and economic justice. NWBCCC is a membership-based organization that uses direct action community organizing to address inequalities embedded within our public systems including housing, education, health, economic, electoral and more.

We seek a dynamic and experienced Organizing Director to manage campaign strategy and development, leadership development, institutional organizing, communications, research and policy. The Organizing Director will work with the Executive Director to ensure these areas reflect the organizational mission and capacity. Thus, the Organizing Director's main responsibilities will be to:

- Supervise Lead Issue Area Organizers around skill development, campaign strategy and development, work plans, area team coordination, cross-issue organizing, and personal and professional development;
- Support Campaign Strategy and Development in 4-6 issue campaigns affecting City, State and Federal policy including quality of public education, development of affordable housing, responsible community and economic development, health justice, and others as capacity allows;
- Support the development of annual organizational goals and issue area goals, provide support as needed to Lead Organizers and Junior Organizers in meeting goals, and co-facilitate quarterly evaluation sessions with Executive Director;
- Manage organizational non-partisan civic/voter engagement work;
- Co-Manage with Executive Director our Leadership Training Series (Community Leadership Academy) and recruitment of participating leaders and facilitators;
- Manage the leadership development and basebuilding system including utilization of Powerbase database to track leaders and basebuilding goals;
- Coordinate communications resources (media packets, press releases, messaging, talking points, social media content) for campaigns and provide support to campaigns as needed;
- Coordinate monthly general membership meetings and Annual Meeting with Executive Director to connect with organizational mission and annual goals;
- Assist with documenting campaign work and grant development; and



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- Coordinate and support facilitation of weekly staff meetings, lead staff meetings and training opportunities.

### ***Requirements:***

- Minimum five years community organizing experience with a well established organization
- Must have staffed more than one major organizing campaign with demonstrated victories
- Must have minimum of three years supervision experience
- Strong writing and communication skills
- Fluency in English, with Spanish proficiency preferred
- Ability to work nights and weekends as necessary
- Strong anti-racist and economic democracy lens
- Strong interest in and ability to work with diverse groups

### ***Compensation:***

Competitive salary, based on experience. Excellent benefits, including health and life insurance, tax-sheltered retirement plan, and vacation. Excellent training in community organizing and professional development opportunities.

### ***How to Apply:***

The Northwest Bronx Community & Clergy Coalition does not discriminate on the basis of race, color, ethnic or national origin, creed, religion, political belief, sex, sexual orientation, marital status, ability or age and **strongly encourages candidates of color to apply.**

**Send resumes and cover letter to:** [Organizingjobs@northwestbronx.org](mailto:Organizingjobs@northwestbronx.org)