

# Federal Policy Analyst, Fair Housing Policy & Investments

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## About the Agency:

The New York City Department of Housing Preservation & Development (HPD) promotes quality and affordability in the city's housing, and diversity and strength in the city's neighborhoods because every New Yorker deserves a safe, affordable place to live in a neighborhood they love.

- We maintain building and resident safety and health
- We create opportunities for New Yorkers through housing affordability
- We engage New Yorkers to build and sustain neighborhood strength and diversity.

HPD is entrusted with fulfilling these objectives through the goals and strategies of "Housing Our Neighbors: A Blueprint for Housing and Homelessness," Mayor Adams' comprehensive housing framework. To support this important work, the administration has committed \$5 billion in new capital funding, bringing the 10-year planned investment in housing to \$22 billion—the largest in the city's history. This investment, coupled with a commitment to reduce administrative and regulatory barriers, is a multi-pronged strategy to tackle New York City's complex housing crisis, by addressing homelessness and housing instability, promoting economic stability and mobility, increasing homeownership opportunities, improving health and safety, and increasing opportunities for equitable growth.

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The Office of Policy & Strategy (OPS) leverages its expertise to guide and support HPD and its many Offices in their efforts to deepen their impact, optimize their efficiency, and become more data-driven, compliance-attentive, climate-adaptive, and mission-focused. The Division of Housing Policy (DHP) within OPS conducts rigorous policy analysis, data analysis, research, and evaluation to advance sound and equitable housing policy to advance HPD's mission and in service of all New Yorkers. DHP analyzes proposed legislation, develops new policy and programs, supports efforts to reform existing policy and programs, and conducts long-term research, including randomized control trials and the New York City Housing and Vacancy Survey. DHP is a fast-paced, engaged, and ambitious team at the intersection of many of the most important policy issues impacting New York City.

The Fair Housing Policy team will work at the forefront of some of the most challenging housing and affordable housing policy issues to face New York City and the country. Alongside other members of the Division of Housing Policy and colleagues across the agency, the team will focus on confronting discrimination, segregation, and disparities in access to opportunity and on promoting programs and policies that affirmatively further fair housing. They will have the opportunity to work with team members at all levels, as well as engage with the agency's senior leadership. They will work very closely with the Director of FHPI daily in a rigorous, growth-oriented, and supportive environment.

The Federal Policy Analyst will:

- Work with teams across the agency and agencies across the city to implement the commitments described in the City's comprehensive fair housing plan, Where We Live NYC;
- Rigorously analyze proposed federal legislation, with particularly focus on alignment with HPD's fair housing goals;
- Help develop policy for and coordinate compilation of the agency's future assessments of fair housing and other federal compliance reports such as the consolidated plan;
- Report on the City's progress in implementing Where We Live NYC and other federal commitments;
- Provide guidance on program and policy design to ensure current and proposed policies and programs affirmatively further fair housing;
- Identify missing policies and tools necessary to advance HPD's fair housing priorities and work with teams across the agency to develop robust and evidence-backed policy proposals;
- Collect, assess, and synthesize relevant evidence to advance federal fair housing-related legislative and budget priorities;
- Collaborate closely within DHP and actively support learning and development across the team; and
- Other special projects and initiatives to affirmatively further fair housing, as needed.

## Preferred skills:

Strong candidates will also have the following:

- Understanding of and interest in housing policy and fair housing law;

**The City of New York is an equal opportunity employer.**

- Strong written and verbal communication skills;
- Strong attention to detail, project management and organization skills;
- Creativity, self-awareness, emotional intelligence and grit;
- Passion for public service; and
- Commitment to advancing equity and inclusion through policy and in the office.

We serve New York City best when our team mirrors the diversity and varied strengths of the population we serve. We strongly encourage people of all backgrounds to apply.

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### How to Apply:

Please go online and apply at [www.nyc.gov/careers](http://www.nyc.gov/careers) . Search for **JOB ID# 572662**

City Employees: Apply through the Employee Self Service portal (ESS) at [www.nyc.gov/ess](http://www.nyc.gov/ess). Search for **JOB ID# 572662**

**Salary range for this position is: \$74,650 – \$85,847**

**NOTE:** Only those candidates under consideration will be contacted.

To be considered for this position, applicants must take and pass the Associate Housing Development Specialist open competitive examination (#3053); or be reachable on the promotional list (#3514); or hold permanent civil service status in the Associate Housing Development Specialist title or another civil service title eligible for a rule 6.1.9 transfer and change of title.

Please note that the filing period for the Associate Housing Development Specialist open competitive examination has been extended to March 28, 2023. Additional information, including instructions on how to apply to take the open competitive examination, can be found on the Department of Citywide Administrative Services website: <https://www.nyc.gov/site/dcas/employment/how-can-you-find-upcoming-exams.page>

**NYC residency requirement:** New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.