



Banana Kelly Community Improvement Association

Main Office
863 Prospect Ave
Bronx, NY 10459

Organizing Office
1283 Westchester Ave
Bronx, NY 10459

Banana Kelly Community Improvement Association seeks Lead Organizer (Full Time)

Organization Mission: Banana Kelly Community Improvement Association, Inc. is a 40 year old community development corporation and mutual housing association based in the Longwood, Hunts Point, Morrisania and Mott Haven neighborhoods of the Bronx. Our mission is to contribute to a revitalized, safe and economically vibrant South Bronx through the development and management of affordable housing and provision of targeted human services. Our organizing department focuses on building our Resident Council, as well as a larger base of community residents around issues of housing, health, land-use and community reinvestment.

Banana Kelly seeks a dynamic and talented **Lead Organizer** to work closely with the Director of Organizing to build and manage strategic grassroots organizing campaigns, expand membership, and design and implement leadership development programs for members. The Lead Organizer will also work closely with the Director of Organizing to supervise a small and growing staff of organizers working on housing, health and community ownership campaigns, building and sustaining partnerships and coalitions, and implementing data systems to increase our efficiency and capacity.

Responsibilities → The Lead Organizer will:

- Support the Director of Organizing in supervising our housing and health organizers, interns and support staff including on annual, quarterly and weekly work plans, daily and weekly debriefs and check-ins, overall skills development, and team coordination
- Coordinate weekly staff meetings and regular training opportunities for organizers
- Provide direct and indirect support to organizers in base-building activities including, but not limited to door knocking, conducting one-on-ones, phone banking, surveying, distributing fliers, and research for campaign strategy
- Conduct trainings and support overall leadership development activities for our members
- Ensure our organizing team is facilitating the turnout of members for demonstrations, meetings actions
- Support strategy and development of our four main campaign areas including the Resident Council, Stabilizing NYC, the Healthy Initiative, and Southern Boulevard

- Develop and cultivate strategic relationships, partnerships and technology to build our base and expand our impact
- Ensure our organizing work connects to current research and public policy goals
- Work with organizing and executive staff to coordinate communications with media regarding campaigns
- Work with staff and residents to grow our Resident Council, implementing a structure for annual meetings and elections to the Board of Directors
- Establish and develop strategic partnerships with other departments at Banana Kelly including Property Managers and Case Managers
- Participate in our organizational data and mission integration work
- Attend and actively participate in monthly Stabilizing NYC coalition meetings
- Play a lead role in ensuring deliverables are met and accurately documented in a timely manner
- Produce and organize documentation for reports to funders and members
- Assist in implementing Powerbase software to track and grow our membership and leadership development work
- Support the Director of Organizing in creating reports for bi-weekly executive staff meetings and quarterly Board Meetings

Qualifications:

- Highly motivated individual with a passion for engaging communities, a demonstrated self-starter with creative vision and excellent follow-through
- 4-6 years organizing experience, including at least 1-2 years of experience in supervising organizers
- Ability to work evenings and some weekends
- Strong commitment to building leadership in Bronx residents, and who exhibits a high level of respect for community residents
- Ability to work in diverse communities with people from various backgrounds
- Ability to perform in challenging situations
- Demonstrated commitment to a community organizing model of change
- Spanish/English bilingual preferred
- Knowledge of PowerBase and Excel
- Strong relational skills and ability to connect, engage, and inspire community members
- Strong and effective communicator; attentive listener who is able to ask open-ended questions as well as make clear and specific requests; competent writing skills
- Ability to work with members to make connections between individual experiences and collective, systemic and structural forces
- Desired Attributes: Commitment to racial and economic equity and justice, generous spirit, curious mind, friendly yet fierce, experience living through challenging circumstances, heart for the people, engaging, humble

Salary Range: \$45,000-\$50,000 commensurate with experience

How to Apply: Please send the following three (3) documents to Gregory Jost at gjost@bkcianyc.org, with the subject line "Lead Organizer Application"

1. An electronic file of your resume in either .doc(x) or .pdf format
2. A short (one page) cover letter outlining your qualifications for this position
3. Three current references

Banana Kelly Community Improvement Association is an equal opportunity employer and values a diverse workforce. Women, people of color, veterans, Bronx residents, LGBTQ identifying and people with disabilities are encouraged to apply.