

Position Title: Supportive Services & Housing Counselor

Organization: Good Old Lower East Side, Inc (GOLES)

Position Type: Full-time

Good Old Lower East Side (GOLES) is a community-based organization dedicated to keeping the people of the Lower East Side in their homes and community since 1977. GOLES serves the residents of the Lower East Side through community organizing, direct services, and resident education.

GOLES seeks an energetic and compassionate individual to join our team as Supportive Services and Housing Counselor to assist GOLES' clients and members, with a focus on those ages 50 and over. In addition to providing benefits and housing counseling, the Supportive Services & Housing Counselor will also coordinate a series of biweekly health and wellness workshops and activities for the members of GOLES' Healthy Aging Program (GHAP).

Specific responsibilities and duties

1. Counseling local seniors, and other tenants, on benefits and food access programs and initiatives, including:
 - Completing SNAP applications and recertifications
 - Informing residents of food-related programs, including helping them enroll, for example, in Meals on Wheels or other food delivery programs
 - Helping tenants sign up and/or maintain their Medicaid/Medicare enrollment
2. Providing additional support to vulnerable seniors including, for example, by reviewing and translating their mail, and assisting with paperwork and other tasks that allow them to continue to live independently.
3. Helping local seniors, and other tenants, complete housing-related applications and renewals, such as:
 - Yearly NYCHA and section 8 income recertifications
 - Affordable housing lottery applications, including through NYC Housing Connect
 - SCRIE/DRIE applications and renewals
4. Facilitating and/or coordinating GHAP workshops and activities twice a month on educational, recreational, and health related topics. This includes: preparing and conducting workshops; identifying guest speakers and instructors and coordinating their participation; preparing and translating handouts and other materials; purchasing refreshments, etc. In consultation with GHAP members, the GHAP Coordinator will also aim to organize special events, activities and outings for program participants.
5. Participating and representing the organization in events and activities such as: GOLES' "Summerfest" and Annual Celebration; turkey giveaway, community events; staff retreats, etc.

Qualifications

Strong candidates will:

- Be committed to social, racial, and economic justice
- Possess a BA/BS degree
- Be bilingual in English and Spanish
- Have at least three years of housing and/or benefits counseling experience
- Possess outstanding interpersonal skills
- Be acquainted with best practices for serving older populations
- Have an understanding of needs and issues of NYC seniors
- Be able to handle challenging situations in a professional and courteous manner

Please email your resume and a cover letter detailing your qualifications and interest to info@goles.org. Due to the high volume of applicants, GOLES will respond only to applicants who are selected for further consideration.