



Asian Americans for Equality

35-34 Union Street, 2nd Floor, Flushing, NY 11354
Tel: 718961-2833 Fax: 917-285-2729 www.aafe.org



Youth Organizer

Asian Americans for Equality (AAFE) is a not-for-profit organization dedicated to enriching the lives of Asian Americans and all those in need. The Youth & Family Team at AAFE is building the leadership and power of low-income youth of color and their families by developing politically conscious leaders who are active members of their communities, dedicated to social justice and equity through a network of leadership programming, community engagements, and meaningful relationships.

AAFE seeks a full-time **Youth Organizer** to work within the Youth & Family Team in Flushing, Queens. The ideal candidate is a self-starter, comfortable working in a close-knit team-oriented setting, open to self-reflection and feedback, practices curiosity, and is able to learn through doing. This staff member will work directly with youth living and learning in Flushing. Under the direct supervision of the Program Manager, the Youth Organizer is responsible for the following activities:

- Create and facilitate a strengths-based curriculum for an afterschool youth leadership program, focused on identity development, social justice, and skills-based workshops.
- Support a group of 50 racially and ethnically diverse program youth in 9th and 10th grade through relationship building and general supportive counseling on topics including academic, personal, and interpersonal.
- Create Individual Participant Plans (IPPs) with each program participant, collecting information about student goals and support systems and monitoring student progress throughout the year.
- Contact parents as needed and work with Youth & Family team to increase parent engagement.
- Collect and analyze program participant and activity data, for the purpose of monitoring, reporting, and refining metrics for program outcomes and impact.
- Research case studies and identify best practices for youth engagement and leadership development in the context of community development.
- Develop and implement community service projects that educate and empower youth to organize community members to advocate for neighborhood services and investment, in partnership with local and citywide organizations.
- Report on program outcomes achieved and suggest and implement changes as needed.
- Support Youth & Family Team programming as assigned, including but not limited to college visits, Career Conference, Summer Retreat, celebrations, parties, special events, etc.
- Assist Program Manager in preparing regular reports.
- Participate in department and staff meetings and training.
- Share light chores to maintain the optimize organization and neatness in the office.
- Support office operation as needed.
- Other responsibilities as assigned.

Required Qualifications:

- Bachelor's degree in education, social work, psychology or another related field.
- Bilingual in Mandarin Chinese or Spanish
- 1-2 years of experience working with high school aged youth
- Experience teaching and/or developing curriculum
- Understanding of immigrant communities and Commitment to working with culturally diverse communities and environments; strong sense of social justice and belief in youth power and potential
- Excellent written and verbal communication skills
- Demonstrated ability to prioritize and handle multiple complex tasks
- Highly motivated self-starter who is able to work independently and as part of a team
- Excellent organizational and computer skills including Google Suite, MS Suite, and social media



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- Ability to work occasional evenings and weekends.

Compensation commensurate with experience. Excellent health and PTO benefits. Pre-tax deduction for retirement and Metrocard. AAFE and its affiliates are Equal Opportunity Employers.

Interested candidates should send a resume and cover letter via email to gabriel_hisugan@aafe.org. For further information about AAFE, please visit our website at www.aafe.org.

***NO PHONE CALLS PLEASE. ONLY THOSE OFFERED INTERVIEWS WILL BE CONTACTED.**

Asian Americans for Equality (AAFE) is a community-based, non-profit organization established in 1974 to advocate for equal opportunities for all, with offices in Chinatown/Lower East Side of Manhattan, Queens, and Brooklyn. Our programs and services include affordable housing development, homeownership counseling, immigration services, housing rights and entitlement service counseling, civil rights advocacy, economic development, and youth/family development and education.