



**American Friends
Service Committee**

1501 Cherry Street, Philadelphia, PA 19102

Affirmative Action/Equal Opportunity Employer

The American Friends Service Committee is a Quaker organization that promotes lasting peace with justice, as a practical expression of faith in action. Drawing on continuing spiritual insights and working with people of many backgrounds, we nurture the seeds of change and respect for human life that transform social relations and systems.

POSITION DESCRIPTION

TITLE: Young Peace Leader Intern
DEPARTMENT: New York Healing Justice Program
JOB CATEGORY: Non-Exempt
STATUS: Temporary Part-Time, 21 - 28 hours/week (through September 30, 2017)
SUPERVISOR: Director, Healing Justice Program
REGION/UNIT: NORTHEAST REGION
LOCATION: New York City
DATE APPROVED:

SUMMARY OF PRINCIPAL RESPONSIBILITIES

THE YOUNG PEACE LEADER INTERNSHIP PROVIDES AN OPPORTUNITY TO GAIN A DEEPER UNDERSTANDING OF THE CRIMINAL SYSTEM BOTH LOCALLY AND NATIONALLY; GAIN A DEEPER UNDERSTANDING OF NEW YORK CITY POLITICS, AND GAIN A DEEPER APPRECIATION OF THE VALUE OF COLLECTIVE/COLLABORATIVE ACTION. WILL PROVIDE SUPPORT AND ASSISTANCE TO THE HEALING JUSTICE PROGRAM DIRECTOR IN DAY TO DAY ACTIVITIES, INCLUDING RESEARCH, ADVOCACY, AND ADMINISTRATIVE TASKS.

ESSENTIAL FUNCTIONS/RESPONSIBILITIES: The key responsibilities of the Young Peace Leader Intern include the following:

1. Support the Healing Justice Program Director to assist with logistics of the Liberation Summer Advocacy Camp;
2. Assist with final production of Legislators' Report Cards and distribution;
3. Compile resource materials for AFSC's national Healing Justice Network;
4. Participate and take notes in regular conference calls of the Healing Justice Network;
5. Represent AFSC as needed at advocacy meetings and events.

MINIMUM QUALIFICATIONS

EDUCATION: High school or GED

EXPERIENCE:

1. Studying and/or deeply interested in criminal systems;
2. College or graduate student or recent high school graduate with diploma or GED;
3. Good interpersonal skills;
4. Ability to work well with and develop rapport with people from different cultural and socioeconomic backgrounds.

OTHER REQUIRED SKILLS AND ABILITIES:

1. Commitment to Quaker values and testimonies. Understanding of and compatibility with the principles and philosophy of the American Friends Service Committee including non-violence and the belief in the intrinsic worth of every individual.
2. Understanding of and commitment to the principles, concerns, and considerations, of AFSC in regard to issues of race, class, nationality, religion, age, gender and sexual orientation, and disabilities. Demonstrated ability to work and communicate with diverse staff.

COMPENSATION: \$20/hour, Non-Exempt - There are no medical, dental, or life insurance benefits, short-term or long-term insurance benefits with this position. AFSC does participate in unemployment, worker's compensation, and social security.

The American Friends Service Committee is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, age, sex, gender identity, sexual orientation or disability.

"AFSC's Central Office and some of its offices in the U.S. are unionized workplaces. This position is not represented."

The American Friends Service Committee is a smoke-free workplace.
